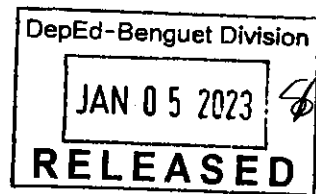




Republic of the Philippines
Department of Education
Schools Division of Benguet



4 Jan 2023

DIVISION MEMORANDUM

No. 07, 52023

**ADDENDUM ON THE ADMINISTRATION OF PHILIPPINE EDUCATIONAL
PLACEMENT TEST (PEPT)**

To: Public Schools District Supervisors
Coordinating School Heads
Elementary and Secondary School Heads (Private & Public)

1. The schedule on the administration of the Philippine Educational Placement Test (PEPT) will be on **January 8, 2023**, below is the time table for the test

Session number	Preparation in the Waiting Room	Schedule of Test
1	6:30am-7:00am	7:00am-9:00am
2	9:00am-9:30am	9:30am-11:30am
LUNCH	11:30am-12:00pm	
3	12:00pm-12:30pm	12:30pm-2:30pm
4	2:30pm-3:00pm	3:00pm-5:00pm

2. To ensure smooth conduct of the said activity, it requested to abide with the following guidelines:
- For those scheduled to have the test in both sessions 2 and 3, they are encouraged to bring their lunch so they may come back on time for session 3.
 - Latecomers will **not** be accommodated anymore.
 - No walk-in examinees** will be accommodated. Only those endorsed in the official list of the Division shall be allowed to take the test.
 - The test takers must bring an **ID**, the **consent form** signed by the parent or guardian, and the **lacking documents** if there are any. All of the examinees must bring **one 1x1 ID picture with a name tag** since they have initially submitted only one. Those will be checked by the personnel assigned in the waiting rooms.
 - The test takers should go to the comfort room before entering the testing room



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet





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- f. The test takers may practice activities related to their religious beliefs inside the testing room. The test administrators should be informed about this.
- g. The test takers must bring their own pencil/s and a sharpener.
- h. Books, mobile phones, and other educational resources are not allowed inside the testing room.
- i. The test takers who are *8 years old and above must know the following information:*
- Last Name, First Name, Middle Initial
 - Birthdate
 - Age (Ex. 08, 09, 10, 11, ...)
 - Last Level Completed (LLC). Refer to the attached file.
 - Purpose of Examination - Placement
 - Civil Status (Single, Married, Widowed, Separated)
 - Gender/Sex (Male, Female)
3. Compensatory leave will be given to the Division and Benguet High Personnel who will served as facilitators to offset the Saturday (Preparation of the documents and rooms) and Sunday (actual examination) activity.
4. Immediate dissemination of and strict compliance is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Order No. 55, 2016

DepEd Order No. 17, 2022

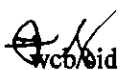
DepEd Order No.23, s, 2019

DM/CM-CI 2022-0072

To be indicated in the Perpetual Index
under the following Subjects

ASSESSMENT
PROGRAMS

SCHOOLS
LEARNERS


wcb/sid



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph
Facebook Page: DepEd Tayo Benguet


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